

CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

All premises staff will be trained appropriately in accordance with their role.

Escalation procedure for staff will be in place at all times with a clear chain of command.

Age restriction policy of entry and serving will be maintained at all times.

Security staff will be placed in locations based on internal risk assessments and adjusted accordingly as required.

Community, Public, Police and Licence Authority engagement will continue to be maintained and improved to ensure a successful outcome.

Will be correctly registered with the Security Industry Authority(S.I.A.).

Will display the correct name / Identification Badge.

Will carry an S.I.A. licence at all times.

Will wear clothing that can be easily and clearly identifiable on Closed Circuit Television (C.C.T.V.).

Will be in attendance at the entrance of the premises until the main exit doors to the premises are closed and at any time when patrons may be queuing for access.

A Door Supervisor Register will be kept and includes names, dates and times of the persons employed in such capacity.

A C.C.T.V. system will be installed and be working to the satisfaction of Police and the Licensing Authority.

Recordings will be maintained for an appropriate period of time to be agreed with the Police and the Licensing Authority.

The premises supervisor and/or bar manager will be trained to use the CCTV system and will be able to provide CCTV extracts when requested.

Customers carrying open or sealed bottles or glasses will not be admitted to the premises at any time.

Customers will be searched on arrival by door supervisors (detection wands will be introduced for events as and when required).

We will have a Challenge 25 proof of age policy that is applied for entry and purchase of alcohol.

A refusal incident log will be maintained.

We will have an anti-drugs policy.

A secure facility to store controlled drugs prior to collection is available.

A drugs register will be maintained.

Fire routes will at all times remain fully accessible.

First Aid kits and equipment will be available on site together with an experienced member of staff.

Free drinking water will be available at all times when the premises is open to the public and taps are labeled as such.

A policy is in place for escorting all patrons from the premises safely and with appropriate crowd management principles in place.

A survey of the noise levels to which customers are subjected to will be undertaken and adjustments have been made to reduce levels, wherever necessary.

A noise management plan has been devised and is in operation at the premises.

Noise or vibration from the premises will be maintained to prevent a public nuisance.

Amplification equipment has been and will be set at a level that prevents a public nuisance.

Prominent, clear and legible notices are displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly - quiet notice will be installed to minimize disturbance to local residents.

For the final hours of opening, the music where appropriate will be reduced in volume so that it is discernibly quieter.

Bottle bins will be emptied in a controlled manner to avoid any disturbance to local residents when events have ended.

Access will not be permitted to people under 18 years for public events - Challenge 25 will be implemented.

The premises will have clear signs displayed for restricting people under 18 years.

Alcohol will not be available on the premises when only under 18's are permitted.

The premises has and will operate a proof of age policy.

A crime prevention policy agreed with the police and local authority will be put in place

CONDITIONS CONSISTENT WITH THE LICENSING ENFORCEMENT REPRESENTATION/AGREEMENT

The licence holder will ensure a high definition, colour HD CCTV camera system is installed, operational and recording whilst the premises is open to the public. The system must permit the identification of individual(s) in all lighting conditions.

- CCTV cameras must cover all areas that the public have access to, including the entrance, exit and pavement area immediately outside the premises.

- CCTV system images must be securely stored, display an accurate date/time stamp and retained for a minimum of 31 days.

- The licence holder will ensure that there is always a member of staff trained and available to download CCTV images/ footage immediately if requested by the police or the Licensing Authority.

- An incident and refusals log will be kept on the premises and retained for a period of 12 months from the date of the incident. The log will be made immediately available for inspection on request of an officer from a responsible authority.

There will be regular safety checks of areas such as toilets and entrances/exits and recorded in a logbook which will be kept on the premises and immediately available upon request from any authority officers.

- The Licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website www.leicester.gov.uk/licensing

CONDITIONS CONSISTENT WITH THE LEICESTERSHIRE POLICE REPRESENTATION/AGREEMENT

Customers will not be permitted to remain on the premises between 11pm and 9am, with the exception of entry, egress and those customers who have temporarily smoking/vaping.

The licence holder will be limited to no more than thirty events in a calendar year, in which amplified music is played. With one event classified as incorporating consecutive days of Friday to Monday only.

The licence holder will notify Leicestershire Police Licensing department (licensing@leics.police.uk) of any music event in which amplified music is played, prior to the event.

The licence holder will notify Leicestershire Police Licensing department (licensing@leics.police.uk) in writing of any event in excess of 499 persons (including customers and staff regardless of paid or unpaid), no later than 7 days before the start event.

The licence holder will notify Leicestershire Police Licensing department (licensing@leics.police.uk) in writing of any televised sporting event, no later than 7 days before the event.

The licence holder will ensure a high-definition resolution, coloured CCTV system is installed, operational and recording whilst the premises is open to the public. The system must permit the identification of individuals in all lighting conditions. Cameras must cover areas that the public have access to, including the entrance/exit and pavement area immediately outside the front of the premises on Church Gate. A specific camera must be positioned within the courtyard to capture facial images of persons entering the premises.

The licence holder will ensure CCTV images are securely stored, display an accurate date/time stamp (GMT) and retained for a minimum of 31 days.

A staff member who is conversant with the operation of the CCTV system must be on the premises when the premises is open to the public. This staff member must be able to show an officer from a responsible authority data/footage with minimum delay when requested.

The licence holder will ensure viewable CCTV images are provided in a downloadable format to an officer from a responsible authority within 72 hours of a request.

The licence holder will employ Security Industry Authority (SIA) front line door supervisor(s) at the premises for all music events when amplified music is played after 8pm. They must remain on the premises during their deployment

The licence holder will ensure all Security Industry Authority (SIA) door supervisor(s) used at the premises record their full name, full SIA registration number and the dates/time deployed at the premises. A record must be kept on the premises, retained for six months and made available for inspection to an officer from a responsible authority upon request.

The licence holder shall ensure that all Security Industry Authority (SIA) front line door supervisor(s) or other persons engaged at the premises for the purpose of supervising or controlling queues or customers (paid or not) wear high visibility SIA badge armbands whilst on the duty.

The licence holder will complete monthly security reviews and if necessary and/or if directed in writing by Leicestershire Police Licensing Department, employ Security Industry Authority (SIA) front line door supervisor(s) or additional Security Industry Authority (SIA) front line door supervisor(s) at the premises.

The licence holder will consider joining Leicester City Watch and using an operational City Watch radio when open to the public and/or if directed in writing by Leicestershire Police licensing department.

The licence holder will ensure that at least two operational audio and visual body worn cameras are deployed at the premises and worn by either a member of security or staff during events in which music is amplified is played after 8pm.

The licence holder will ensure body worn camera footage in both an audio and visual format is retained for a minimum of 31 days and made available to an officer from a responsible authority within 72 hours of a request.

At least one person with a valid personal licence must be on the premises when the venue is open after 8pm and remain on the premises until close. Their full name and contact details in a legible format must be recorded and stored at the entrance and made available to an officer from a responsible authority upon request.

An incident and refusals log will be kept on the premises and retained for a period of 12 months from the date of the incident. The log will be made immediately available for inspection on request of an officer from a responsible authority. The incident log must be completed within 24 hours of the incident and record the following:

- (a) All crimes reported to the premises.
- (b) Any ejections of patrons.
- (c) Any complaints received concerning crime, disorder and anti-social behaviour.
- (d) Any incidents of crime, disorder and anti-social behaviour associated to the premises.
- (e) Any faults in the CCTV system.
- (f) Any refusal of age restricted products.

A Challenge 25 policy will be adopted with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying a PASS logo. A training record must be kept on the premises, retained for twelve months and produced to an officer from a

responsible authority upon request.

The licence holder will promote and ensure that all front of house staff and Security Industry Authority (SIA) door supervisors employed at the premises are trained in public safety campaigns such as "Ask for Angela" or other similar schemes. A record of training must be retained for at least twelve months, repeated every six months, kept on the premises and made available for inspection by an officer from a responsible authority upon request.